

Edit My Profile

Applicants create a profile during the initial creation of an account. The profile can be updated any time by the applicant.

Step 1	Login to UConn Jobs site at http://www.jobs.uconn.edu .
Step 2	Click My Profile .

Careers Home [Job Search](#) [My Saved Jobs](#) [My Saved Searches](#) [My Career Tools](#)

Careers Home
Welcome Peggy

Basic Job Search
Keywords:
Posted: Last Month
[Search](#) [Advanced Search](#) [Search Tips](#)

My Career Tools
[0 Accepted/Unaccepted Applications](#)
[My Profile](#)

Click My Profile

Step 3	Edit applicable fields.
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Careers Home [Job Search](#) [My Saved Jobs](#) [My Saved Searches](#) [My Career Tools](#) [Logout](#)

My Profile

You can update your name, address, phone number and email here. Changes made to your contact details on this page will be updated on all of the jobs you have applied to.

[Save](#) [Return to Previous Page](#)

Member Information
User Name: pmiller
Password: [Change Password](#)
Preferred Method of Contact: Not Specified

Name
Name Format: English
Name Prefix:
First Name: Peggy
Middle Name:
Last Name: Miller
Name Suffix:

Address
Country: United States
Address 1: 1 Main Street
Address 2:
Address 3:
City: Storrs
State: Connecticut
Postal: 06269
County:

Email Addresses
Primary Email Type: Home
Email Address: pmiller@gmail.com [Remove Email](#)
[Add Another Email Address](#)

Phone
Primary Phone Type: Home
Phone Number: 860/456-1234 Extension: [Remove Phone](#)
[Add Another Phone Number](#)


[Save](#) [Return to Previous Page](#)

Change Password

Edit Fields

Add Another Email Address

Add Another Phone Number

<u>Step 4</u>	Click  .
Completion	The profile is updated.