

Edit My Profile

Applicants create a profile during the initial creation of an account. The profile can be updated any time by the applicant.

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|---------------|---|
| Step 1 | Login to UConn Jobs site at http://www.jobs.uconn.edu . |
| Step 2 | Click My Profile . |

Careers Home [Job Search](#) [My Saved Jobs](#) [My Saved Searches](#) [My Career Tools](#)

Careers Home
Welcome Peggy

Basic Job Search

Keywords:

Posted:

[Advanced Search](#) [Search Tips](#)

My Career Tools

[0 Accepted/Unaccepted Applications](#)

[My Profile](#)

Click
My Profile

| | |
|---------------|-------------------------|
| Step 3 | Edit applicable fields. |
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My Profile

You can update your name, address, phone number and email here. Changes made to your contact details on this page will be updated on all of the jobs you have applied to.

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Change Password

Member Information

User Name: pmiller
 Password: [Change Password](#)
 Preferred Method of Contact: Not Specified

Edit Fields

Name

Name Format: English
 Name Prefix:
 *First Name: Peggy
 Middle Name:
 *Last Name: Miller
 Name Suffix:

Add Another Email Address

Address

Country: United States
 Address 1: 1 Main Street
 Address 2:
 Address 3:
 City: Storrs
 State: Connecticut
 Postal: 06269
 County:

Add Another Phone Number

Email Addresses

Primary Email Type: Home
 Email Address: pmiller@gmail.com [Remove Email](#)


[Add Another Email Address](#)

Phone

Primary Phone Type: Home
 Phone Number: 860/456-1234 Extension: [Remove Phone](#)

[Add Another Phone Number](#)

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|----------------------|---|
| <u>Step 4</u> | Click  . |
| Completion | The profile is updated. |