

**University of Connecticut
Department of Human Resources
Paid Advertising Request Form**

Department Name: _____
Search Contact Name: _____
Search Contact Phone: _____
Search Number: _____
Fiscal Officer Name: _____
Fiscal Officer Phone: _____
Unit Number: _____

<u>Object Code:</u>	<u>KFS Account:</u>	<u>Percent Charged:</u>
_____	_____	_____ %
_____	_____	_____ %
_____	_____	_____ %
_____	_____	_____ %

PUBLICATIONS TO BE USED:

Please select more than one publication type if preferred and applicable to publication.
PLEASE DO NOT ABBREVIATE PUBLICATION NAME.

1) Publication Name: _____

Display Ad	Incolumn Ad	Website Posting	Other
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2) Publication Name: _____

Display Ad	Incolumn Ad	Website Posting	Other
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3) Publication Name: _____

Display Ad	Incolumn Ad	Website Posting	Other
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4) Publication Name: _____

Display Ad	Incolumn Ad	Website Posting	Other
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please use additional page if necessary

Please return the completed form to the Advertising Coordinator either by scanned email to: advertising@uconn.edu or fax at (860) 486-0378. Please be sure to include any special instructions and a preferred ad copy. If you have any questions, please email: advertising@uconn.edu.